

Classroom Discipline Rules and Procedures

Classroom rules

1. Be Prompt: Arrive to class on time, with completed assignments.
2. Be Prepared: Come to class with ALL materials
3. Be Productive: Use all class time wisely
4. Be Polite: Show everyone respect and courtesy
 - ★ Follow all rules stated in the Student Handbook

The following are examples of student disciplinary action:

Step 1 Verbal warning

- *Failure to follow classroom rules* *Failing to bring materials to class*
- *Minor disruption in class*

Step 2 Contact the parent

- *Repeated level 1 offense* *Minor disruption in class*
- *Cheating/copying work of other student*

Step 3 Electronic discipline referral turned in after class

- *Repeated level 2 offense* *Leaving class/school/activity w/o permission*
- *Using profanity or obscene gestures*
- *Refusing to accept discipline management techniques assigned by a teacher*

Step 4 Electronic discipline referral sent to the office immediately

- *Disrespect toward school personnel* *Threats, oral or written, fighting*
- *Possession of tobacco* *Sexual misconduct, bullying/harassment*